



Dr. Thomas J. Douglas
Superintendent

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July 14, 2025

Dear Parents and Guardians,

As we prepare for the start of the 2025–2026 school year, please review the following important transportation information and new policy reminders:

Final Notice: Busing Registration

If you haven't registered for busing for the upcoming school year, **this is the final notice**. It's essential that we receive this information to ensure your student(s) are scheduled for the first day of school.

- Please call the **Transportation Department at (607) 739-6338** this week to register or update info (including for split households or multiple addresses).
- Final routes will be shared during August in the [My Ride K-12 Parent App](#).

Temporary Early Drop-Off Applications (K–4 Only)

If your family has a work-related scheduling conflict with the new school start times, you may still apply for temporary early drop-off accommodations (Sept–Dec 2025).

- Call (607) 739-6338, Monday–Friday, 9 a.m. – 3 p.m., to apply.
- Proof of your family's work schedule(s) is required.
- Visit the [district website](#) to view details, forms, and a sample employer letter.

Space is limited and final acceptance decisions will be shared by early August 2025.

Drop-Off Procedure Reminder

If you drive your student, please check with the building principal for proper drop-off procedures and follow them daily for safety and efficiency.

- Stay in the designated lanes.
- Do not create alternative drop-off points.
- Ensure students are ready to exit vehicles quickly to keep traffic flowing.
- Plan to arrive early for drop offs, do not wait to drop off right before the late bell.

Bell-to-Bell Cell Phone Ban

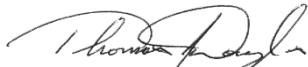
Reminder: Starting this year, all internet-enabled devices (phones, smartwatches, earbuds) must be off and stored in lockers or left at home during the day, per state law.

- Plan accordingly as devices should not be accessible during school hours.
- The district is not responsible for any lost, stolen, or damaged devices.

Final regulations will be shared mid-August; please review them with your student.

For any questions, please contact your school's Main Office or email us at hcsdinfo@horseheadsdistrict.com. Thank you for your continued partnership as we get ready for a successful school year.

Sincerely,



Dr. Thomas J. Douglas
Superintendent of Schools
Horseheads Central School District